



## 2015 - 2016 School Year Pay Periods and Pay Dates

Pay Period #	Pay Period Duration	TASS Time Cards Due by 5pm	Pay Day
	<b>2015</b>		
22	October 3 - October 16	October 16	October 30
23	October 17 - October 30	October 30	November 13
24	October 31 - November 13	November 13	November 27
25	November 14 - November 27	November 27	December 11
26	November 28 - December 11	December 11	December 24

	<b>2016</b>		
1	December 12 - December 25	December 24	January 8
2	December 26 - January 8	January 8	January 22
3	January 9 - January 22	January 22	February 5
4	January 23 - February 5	February 5	February 19
5	February 6 - February 19	February 19	March 4
6	February 20 - March 4	March 4	March 18
7	March 5 - March 18	March 18	April 1
8	March 19 - April 1	April 1	April 15
9	April 2 - April 15	April 15	April 29
10	April 16 - April 29	April 29	May 13
11	April 30 - May 13	May 13	May 27

### Right Track Workers are NOT Authorized to Work Any of the Following Days:

November 11, 2015

December 25, 2015

November 26, 2015

January 1, 2016

Right Track supervisors are responsible for submitting time cards by the due date. Please email payroll-tass@ci.stpaul.mn.us and 'cc asha.shoffner@ci.stpaul.mn.us if you have any questions.